



## **Home to School Policy – Safeguarding**

The school **WILL NOT** permit any child below Year 5 to walk home alone. In all circumstances a responsible person, usually a parent, or somebody authorised by a parent and known by the school should collect the child at the end of the school day. If on the odd occasion you need a different adult to collect your child then you must contact the school to let us know on 0161 770 7640 or email [info@roytonhall-pri.oldham.sch.uk](mailto:info@roytonhall-pri.oldham.sch.uk). We will NOT allow younger children to leave school with a different adult without prior permission.

Children in Year 5 or above can be picked up by another adult they are familiar with if they know of the arrangement.

### **Year 5 & 6**

It is the parent's responsibility to judge whether it is safe for their child to walk home. However, we encourage parents to make a judgement based on the maturity of their child, the route/distance to home, traffic, contact arrangements etc. Parents **must give written** permission to the school (email [info@roytonhall-pri.oldham.sch.uk](mailto:info@roytonhall-pri.oldham.sch.uk)) if they wish their child to leave the school premises independently.

### **Key Stage 2 After-School Activities**

For all Key stage 2 children, in the case of after school activities, children must be collected unless parents have given permission, in writing, for them to walk home alone. This permission will be requested (even if permission has previously been given for the 3:15 finish) when they sign up for the club. This is due to the later finish time.

### **Car Park Collection (KS2 only)**

Parents must give written or **verbal** permission if they need their child to meet them on the car park. **If the parent is not present on the car park the child MUST return to the building immediately.** It is the responsibility of the parent to instill in their child the need to return to the building should their adult not be present.

### **Older Siblings**

We understand that some parents may wish older siblings to collect or drop off a younger child. We do not accept anyone under the age of 14 collecting children under the age of 8. Pupils in Year 5 or 6 can be collected by a sibling in High School.

### **Right to refuse a parent or carer to collect a pupil**

School has a duty of care and where staff are concerned that the presentation of a parent suggests that they are unable to offer safe care (i.e. alcohol intoxication, drug use, illness), then steps must be taken to assess the risk to the child and a Designated Safeguarding Lead will determine the action to be taken.

**NB Parents must inform the school if there is a safeguarding / legal reason why your child MAY NOT be collected by a specific adult.**

*\*The term 'parent' is used to denote the responsible adult or carer.*

