



# Nursery Payments - Terms & Conditions

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Each term you will be required to complete a Parent Declaration Form to claim the universal free 15 hours and the extended 15 hours. If you are accessing the extended free 15 hours for the working families you must also provide the school with the working families entitlement code accessed via digital childcare services.

Once you have signed your Parent Declaration Form, you are committed to accessing your free entitlement hours with ourselves for the term.

If you are not eligible for a free extended 15 hour place then our current charges are as follows:

From 1<sup>st</sup> September 2024 the charge for our Nursery additional hours will be £81 per week (£16.20 per day). The first 15 hours being provided free of charge, funded by the Government.

Payment is to be made in advance at least monthly but termly preferred.

No refunds are given if your child does not attend.

One month's notice is required if you wish to withdraw your child.

The additional hours will be withdrawn if payment for the month is not received within one week of the start of each calendar month.

If you would like your child to have a school meal then these are charged at £2.80 per day, £14.00 per week. School meals are also payable in advance at least weekly and again all payments need to be made online via the School Gateway.

You can download the app: If you have a smartphone, please download School Gateway from your app store.

Or

Visit the website: [www.schoolgateway.com](http://www.schoolgateway.com) and click 'new user'. You'll receive a text message with a pin number. Use this pin when logging into the school gateway.

Please note that your current email and phone number must match the one we hold as the main parent contact in our records. This will not be recognised until your child is enrolled.

If you have any queries regarding payments then please do not hesitate to contact the school office.